



FROM

Maya Ellis Design
Maya Ellis
hello@mayaellis.design
+1 (503) 555-0142
Portland, OR

BILL TO

Northwind Coffee Co.
Attn: Sarah Chen
214 Harbor Street
Portland, OR 97204
accounts@northwindcoffee.com

INVOICE #
2026-014

ISSUE DATE
18 Jun 2026

DUE DATE
02 Jul 2026

DESCRIPTION	QTY	RATE	AMOUNT
Logo design — 3 initial concepts	1	\$900.00	\$900.00
Logo refinement — 2 revision rounds (included)	2	\$0.00	\$0.00
Additional revision round	1	\$150.00	\$150.00
Brand guidelines document (12 pages)	1	\$650.00	\$650.00
Source files (AI, SVG, PNG)	1	\$200.00	\$200.00
Extended usage license — national campaign	1	\$500.00	\$500.00

Subtotal \$2,400.00

Deposit received (50%, paid 01 Jun) **-\$1,200.00**

Balance Due (USD) \$1,200.00

PAYMENT TERMS & NOTES

Payment due within 14 days (Net 14). Bank transfer or PayPal to hello@mayaellis.design.
Please include invoice number 2026-014 as the payment reference.
Late payments are subject to a 2% monthly fee. Thank you for your business!